

**Date:**

**TO WHOM IT MAY CONCERN:**

This letter appoints *Ken MacCoy*, RHU as our agent of record *for the purpose* of completing a full review and analysis of our employee benefit program.

Present insurers are hereby requested to release all pertinent information (i.e. policies, monthly billing rates, claims experience and financial statements), for the past three complete years and the current policy year.

This letter specifically authorizes *Ken MacCoy*, RHU to act on our behalf for the following purposes:

- 1) To review our requirements for employee benefit plans.
- 2) To prepare specifications for submission to any and all insuring companies.
- 3) To obtain quotations from any and all interested insurers.
- 4) To analyze these quotations and make recommendations and to transact any resulting successful insurance proposal with the appropriate insurers and receive any commissions payable by such insurers.

It is understood that until such time as the final presentation and recommendations are made, no other party will be involved in the above.

Sincerely,

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Authorized Signature

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Title